

Maple Leaf Lawn Bowling Club

Draft Minutes – Board of Directors Meeting February 2, 2023 1:00 pm Charlotte Centre

1. Quorum

In Attendance:

President: Phyllis Dalgleish
Vice President: Frank Phillips
Treasurer: Jim Judge
Secretary: Ron Logel
Past President: Jan Collings

Committee Chairs:

Heather Comba - Instruction
Lynn Searby – Membership
Cheryl McBain – Tournaments

Brian Butler - Property
Guy Montanaro – Publicity
Susan Butler - Social

Regrets: Mary-Louise Matthews – Greens Alice MacLean - Interclub

2. Approval of Minutes of the Jan 5, 2023 Meeting. M – Lynn S – Brian : *Carried*
3. Business arising from the previous Minutes

- **Sunshades:**

- Update from Kermit on the results of the fundraiser
 - Revenue \$5,219.00; Expenses \$2,875.59; Profit \$ 2,343.41
 - Tickets should have said “Donation” to avoid sales tax; Next time if we have to pay tax, “tax included” should be on the ticket and any advertising.
 - Could have sold more tickets but will need larger venue (Queensway).
 - Other recommendations included keep 50/50 as one prize, need more \$1 bills for beer bank, number tables for getting food, more Yuengling beer than other brands, price should increase to \$20 since cost was \$10.43 per serving.
- Update/planning for the ribbon cutting ceremony.
 - Phyllis to get Pat to setup microphone; Guy and Ron to advertise on 2 ML FB blogs; Susan to setup cake, etc.
 - Phyllis, Brian, Mitch and Mike Rooney will “bowl” through the ribbon.

- **Super Seniors Tournament**

- This year we budgeted \$200. Last year, it cost us more for a meal, but we charged \$5:00; Lynn and Susan will decide on the menu to fit within the \$200 event budget. Mike has asked for volunteers to make desserts; Bar will be open for drinks; cheese/crackers between games; lunch served after the 2 games are played in the morning.
- Age eligible is 74 and up; if odd # of players, ask other signees to bowl.
- To invite specific members, send emails to Phyllis or Mike.
- Existing Towels to be given first time Senior bowlers; No prize for winners as they get their name on Trophy.

BIRT no charge for lunch Mover – Heather Secunder – Susan : *Carried*

BIRT Two 8 end games Mover – Guy Secunder – Cheryl : *Carried*

Action

Phyllis email that 4-3-2-1 is cancelled on Feb 5

4. Officer Reports:

a) President
Phyllis Dalgleish

- Sincerest of thanks to the Chicken dinner fundraising committee. I think you did a fabulous job and the results show it. Really positive result for our first time doing it.
- Umbrellas have been sold at \$30 apiece for a net gain of \$360.
- I did send a letter to Mitch (at his request) outlining the damage repairs that still need to be completed around the lawn bowling green and requested a timeline for when we might see the work completed. No reply to date. In the letter one of the items was securing the benches to the deck. I was informed that some people thought it was better to leave them loose. Thoughts? FYI the sunshades took 97 man hours to install.

Action

Leave the benches unsecured; End of season move them to patio anchored to a post

- We have a clothing order in progress through our original supplier. Email is out, order forms are posted on the bulletin board.
- Very positive to see new bowlers out regularly and participating in fixed league and Tournaments.
- We held our last elections in Dec. 2021 (delayed from March 2021 due to Covid). Our Bylaws state that elections are for a 2 year term so we should do elections this spring, which means we need the nominating committee to see who is willing to run again.
- With the resignation of Jerry MacLean from the Board at our last meeting, the decision has been made not to appoint someone new to that position. The duties will be taken over by the VP. At our AGM, a change to the By-laws will be brought forward to remove the Supplies as a standing committee and update the job descriptions to include Supplies in the VP duties.

AGM: a change to the By-laws for committees & VP duties

b) Vice President
Frank Phillips

- January was a busy month, and we are well underway with the 22-23 season. The highlight last month was the VERY Successful chicken BBQ. Kermit Morse and his team did a phenomenal job planning, organizing, developing, staffing, coordinating, and budgeting the event. Costs were kept low, but the food and drink were of a high standard. To sell out a first-time event is something to be proud of. With Kermit steering the ship, our fear of the unknown disappeared. All MLLBC members should be congratulated for their food donations and tireless efforts before, during and after the event. Considering the successes of this year, I would suggest we look toward the 23-24 season and see if we can, once again, garner the support of members for a repeat sell-out event.
- The jitneys continue to be well attended. I'm happy to see new members and new bowlers participating. The Combo 4's Tournament went off without a hitch (none I know about, anyway) and a number of new members participated. From what I saw and heard they had a great time.
- I feel building up/retaining membership in a post-COVID world will be a challenge, but we are up to it. My thanks to all those who continue to give their all to their respective positions. You make the difference!

c) Secretary
Ron Logel

- We ended up with only 2 tickets left out of the 200 tickets. I advertised our Club's success on both ML Facebook blogs with the "SOLD OUT" banner.
- Made the TIPS jar for the Chicken dinner bar and whomever suggested it at the last Board Meeting, you helped generate \$52 in additional funds!
- Forwarded to Phyllis our original 2 Ian damages emails, that had been send to Mitch back in November.

d) Treasurer
Jim Judge

- My financial report for January 2023.

Opening Balance January 1st Bank	—	\$ 10,868.18
Opening Balance January 1st cash	—	\$ 282.74
Total Income for January	—	\$ 6,300.28
Total Expenses for January	—	\$ 3,918.44
Net Income for January	—	\$ 2,381.84
Closing Bank Balance January 31	—	\$ 13,213.58
Closing Cash Balance January 31.	—	\$ 319.18
- Income was from fundraising ticket sales \$2,070.00, bowling supplies \$816.00. 50/50 draw \$578.00, memberships \$920.00, Donations \$256.28, Tournaments \$88.00, social income \$1,152.00, extra meals at fundraiser \$60.00, Umbrella sales \$360.00.
- Expense was from Bowling supplies \$813.00, Maintenance \$534.05, Chicken for fundraiser \$1,797.60, Social \$346.59, supplies for fundraiser \$427.20.
- Our total donations to date are \$2,781.28 for shades
- Our bank balance before shades expense and loans was \$15,935.38. It is now \$13,213.58.

- I think we could anytime soon pay off appropriately \$5,000.00 of our loans and still be in a healthy position. We still need to have fundraising efforts to complete the repayment of loans.

BIRT Payoff up to \$5,500 of Sunshade loans

Mover – Jim Seconder – Frank : *Carried*

NOTE: Half of all loans to be repaid to all lenders or payoff \$5,000 of Carol Meyers' loan provided all other lenders agree.

e) Past President
Jan Collings

- No report

BIRT the Officers Reports be accepted as presented: Mover – Brian Seconder – Frank : *Carried*

5. Standing Committee Reports

Action

<p>Interclub Committee Alice MacLean</p>	<ul style="list-style-type: none"> • I have been talking with Sarasota, they are all set to come. Susan and I talked briefly about coffee and treats on arrival and also in between games at noon, and it sounds like we are both on the same page. • When speaking with Mary Louise re grass cutting, she felt that the greens are fast and as the Club is cutting expenses, the greens will not be cut. • I have asked Mary Louise to set up which greens she wants us to use. Hoping a couple of people will come early to help Jerry with set up on Sun morning (8:30am) as you know he isn't up to full speed. 	<p>Alice to continue contacts with Kings Gate</p>
<p>Greens & Drawmasters Mary Louise Matthews</p>	<ul style="list-style-type: none"> • This the job description I was given when I took over the Greens Chair position. <ol style="list-style-type: none"> 1. Responsible for bowling green 2. Direct contact with golf superintendent to ensure all cultural practices were performed. 3. Park personnel responsible for mowing, verticutting, aerating, sanding , seeding and fertilizing. 4. Responsible for play or no play on the green. 5. Works with club maintenance person as required where duties may overlap. 6. Prepares schedule for extra mowing required for tournaments to be given to golf superintendent. 7. Works with an assistant greens keeper to ensure continuity with an experienced backup who is available to take over in an emergency. 8. Prepare greens budget for coming season. 9. Compiles a calendar for coming season. 10. Serves as a member of the Board of Directors and reports on area of responsibility. • For the past year I also did the draw masters job which isn't a big deal. • I asked for volunteers and made out a weekly schedule and did the rink allocations each month. • What I did not do was the following items: <ul style="list-style-type: none"> I felt it was not necessary to spend \$75 each time for extra cuts. I did not have an assistant. I never did a budget. I did not spend any funds this year. Last year I bought perennials for our planters. They died and I returned them and got a refund. • For the 4 years I did the greens; the calendar was done by someone else. 	<p>Phyllis to remove calendar duties from Job Description</p>

	<ul style="list-style-type: none"> I would suggest to whomever is taking over as Greens chair that they watch how the grass is mowed. I had to address the direction of cut a few times with Chris Spence as it was not cut on the diagonal but straight up and down. Also, from the beginning of the year Chris has said a cover was on order for the middle irrigation head but we have not seen it yet. He indicated to me that an irrigation head was necessary mid green due to poor water pressure. The boundary heads do not cover the centre of the green. 	
Instruction Committee Heather Comba	<ul style="list-style-type: none"> 2 new members have joined. We have 4 in training. 3 ready for a mock game. No one signed up for the January BBB program. The theme was Shot Choice. Could have been because it was on a Wednesday. Or it was a busy week. Next BBB program is also on a Wednesday. one bowler has started the vices clinic. what a treat to see so many new bowlers sign up for the Combo Fours. The new bowlers discovered there is more to lawnbowling than just rolling a bowl. Thanks to the social committee headed by Susan Butler for the social hour at the end of the tournament. 	
Property Committee Brian Butler	<ul style="list-style-type: none"> \$500 spent to replace damaged Scoreboards by shed. Jim Matthews to be asked by Guy if he could build new steps; 6 steps were thought to be needed. Ron identified mold on the plinth boards around the ditch. 	Brian to forward \$500 receipts to Phyllis
Membership Committee Lynn Searby	<ul style="list-style-type: none"> We have 75 paid memberships. 	Lynn to forward membership list to Phyllis
Publicity Guy Montanaro	<ul style="list-style-type: none"> There has been a lot of publicity regarding all our tournaments and events in January along with the winners, as well as upcoming tournaments and events in February. The successful Chicken Barbecue Fundraiser was one of the major events in January. The February ACCENTS is out and highlights all these activities. 	
Tournament Committee Cheryl McBain	<ul style="list-style-type: none"> Combo Fours tournament was held on January 28, 2023. There were 24 players which formed 6 teams Winners: Mary Louse Matthews, Brian Butler, Frank Phillips, Dick McKibbon. Second: Jan Collings, Lynn Searby, Ernestine Montanaro, Al Misner. Third: Bill Scott, Sophie Burrows, Ron Logel, Debbie Mossong Thank you to the many volunteers that helped out that day! Special shout out to Susan Butler's daughter July who made a fabulous cake for all to enjoy during the social hour following the tournament. Next up is the Aussie Pairs - Thursday February 9, 2023 - Sign-up poster is up. Following tournament will be Leads and Vices tournament, Saturday February 18, 2023 For the Club Championship eligibility, we will need to possibly include 3rd place finishers as well as other finishers in Fixed League, Singles, Super Seniors. 	Cheryl to investigate Club Championship eligibility
Social Committee Susan Butler	<ul style="list-style-type: none"> Provided food/drinks for the Combo Four for which my daughter baked a large cake for us. Up next is the interclub event with Sarasota, Aussie Pairs and Leads & Vices. 	
Rating & Nominating Committees Jan Collings	<ul style="list-style-type: none"> One Vice requesting to be moved to a Lead. 	
BIRT the Committee Reports be accepted as presented: Mover – Jim Seconder – Lynn : <i>Carried</i>		

6. New Business

Action

<p>A. Safety Items:</p> <ul style="list-style-type: none">• First Aid kit needs an inventory taken and restocked. (cost ~\$40)• Board approved to get 6 new steps built as the top plate on the one step that is rotten replaced. (cost ~\$200)• Directive to drawmasters to ask people to make sure that personal items and equipment is kept behind the scoreboards/sunshade posts to create a clear step up area (free)• Board approved to add a brightly coloured or reflective strip on the top of the vertical surface of the ditch boards to create visual contrast while stepping up, especially for our visually challenged players. (\$20 per 200')• Board approved to get reflective tape to mark support post tripping hazards. (use same as above) <p>B. Bylaw Updates:</p> <ul style="list-style-type: none">• Amend Article VIII Section 1 – Names 11 Standing Committees, specifically Greens, Maintenance, Tournament, Membership, Social, Drawmaster, Publicity, Training, Bowling Supplies, Rating and Inter-Club Competition. I propose that we amend that to 9 committees: Greens (include drawmaster duties in this job description), Maintenance, Tournament, Membership, Social, Publicity, Training (possibly rename to instruction or coaching), Interclub, and Rating.• Cheryl suggested a new position on the Board called “Special Events” or similar and would include Interclub, Best Bowler, Singes, Super Seniors. That Director would then have a voice at our Board Meeting on those events. Each one of those events would still have a separate Chair that would have its own committee.• Special Meeting for Bylaw changes will be called for third week in February. <p>C. Code of Conduct:</p> <ul style="list-style-type: none">• Have a few people meet to review the Code of Conduct to bring it more in line with Safe Sport principles and best practices. Volunteers to speak to Phyllis about being on the Committee. <p>D. Adjourn</p> <p>Motion to Adjourn: M: Guy S: Jan : <i>Carried</i></p>	<p>Phyllis will ask Glenda if she is willing to arrange for the restocking of the first aid kit</p> <p>Brian to attach First Aid Kit to shed door</p> <p>Brian to install reflective tape</p> <p>AGM: a change to the By-laws for Standing Committee Structur</p> <p>Phyllis to call a special meeting in the 3rd week of February to deal with Bylaw changes and any other items related to the AGM.</p> <p>Volunteers needed for Code of Conduct Committee</p>
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Next Board Meeting: Monday, March 6, 2023 1 PM Charlotte Center